

Circular 20/2002

23 March 2002

Chief Executive Officer  
Each non-commercial State Bodies



DEPARTMENT  
OF HEALTH AND  
CHILDREN  
AN ROINN  
SLÁINTE AGUS LEANAÍ

Shaping a  
Healthier Future

**Payment of 1% Lump Sum Under the Programme for Prosperity and Fairness**

A Chara,

I am directed by the Minister for Health and Children to refer to the Agreement on Pay and Conditions of Employment between the Irish Congress of Trade Unions and Employers Organisations which forms part of the Programme for Prosperity and Fairness.

The Minister now conveys approval for the issue, on 1 April, 2002, of a once-off lump sum equal to 1% of basic pay.

**Employees covered**

- (a) Subject to the provisions of sub-paragraph (b) following, this sanction applies to Chief Executive Officers and employees in non-commercial State Bodies in employment on 1 April 2002. For the avoidance of doubt, employees on leave schemes such as holidays or term time or availing of their entitlements including maternity leave or sick leave will be entitled to the payment. Employees on short term unpaid leave (i.e. leave of less than 13 weeks duration) will be entitled to the payment. In relation to part-time employees (including those job-sharing and work-sharing) normal pro-rata rules will apply.
- (b) This sanction does not apply to:
- (i) employees on career breaks or long term special leave without pay
  - (ii) persons paid on a fee, contract or piece-work basis or employed casually or on infrequent or nominal duties
  - (iii) employees whose pay is related directly to that of workers outside the public service
  - (iv) staff employed by non-commercial State Bodies in offices outside the State whose pay is fixed by reference to local conditions

## **Lump Sum Payment**

A once-off lump sum equal to 1% of annual basic pay, rounded to the nearest cent, is to be paid on 1 April 2002. In accordance with normal practice, annual basic pay includes allowances in the nature of pay on that date but does not include other additions to pay.

## **Pensioners**

Pensioners should also receive the lump sum based on 1% of the annual amount of pension payable on 1 April, 2002.

## **General**

This sanction covers the application of increases to the staff of non-commercial State Bodies only.

Your 2002 allocation took into account the cost of these payments.

Any queries in relation to this circular should be addressed in writing to Ms Pauline Redmond/Ms Anne Byrne, Personnel Management and Development, Department of Health and Children, Hawkins House, Hawking Street, Dublin 2.

Yours sincerely



Frank Ahern  
Director  
Personnel Management and Development