



## Employee Assistance Programme (EAP) Service Referral Form

*All information provided to EAP is treated with confidentiality*

### Details of staff member being referred

<b>Name</b>		<b>Correspondence Address and Eircode</b>
<b>Date of Birth</b>		
<b>Mobile No</b>		
<b>E-mail</b>		<b>Work Location</b>
<b>Job Title</b>		

### Reason for Referral

Please provide brief details (avoid mentioning names)

### Referrer's Information

Occupational Health: <input type="checkbox"/>	Line Manager: <input type="checkbox"/>	Other: <input type="checkbox"/>
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**Referrer Name (Block Caps):**

**Phone Number:**

**Grade:**

**Location:**

**Referrer Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

### Employee's Consent

I agree to the EAP Service confirming my attendance  
at the first session/meeting with the referring party upon request

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_



Please return completed referral form to your regional EAP office

Area	Contact details
<ul style="list-style-type: none"><li>Dublin South &amp; County, Kildare and Wicklow</li><li>Dublin North City &amp; County, Louth &amp; Meath</li><li>South East Dublin, East Wicklow &amp; North Wexford</li></ul>	<a href="mailto:eap.office@hse.ie">eap.office@hse.ie</a>
<ul style="list-style-type: none"><li>Laois, Offaly Westmeath &amp; Longford.</li><li>Cavan and Monaghan</li></ul>	<a href="mailto:employee.assistance@hse.ie">employee.assistance@hse.ie</a>
<ul style="list-style-type: none"><li>Kilkenny, Carlow &amp; South Tipperary</li><li>Waterford &amp; Wexford</li></ul>	<a href="mailto:EAP.SE@hse.ie">EAP.SE@hse.ie</a>
<ul style="list-style-type: none"><li>Galway, Mayo and Roscommon</li></ul>	<a href="mailto:employee.support@hse.ie">employee.support@hse.ie</a>
<ul style="list-style-type: none"><li>Donegal, Leitrim and Sligo</li></ul>	<a href="mailto:eap.nw@hse.ie">eap.nw@hse.ie</a>
<ul style="list-style-type: none"><li>Limerick, Clare &amp; North Tipperary</li><li></li></ul>	<a href="mailto:sheila.harmon1@hse.ie">sheila.harmon1@hse.ie</a>
<ul style="list-style-type: none"><li>Kerry</li></ul>	<a href="mailto:MaryP.O'Donnell@hse.ie">MaryP.O'Donnell@hse.ie</a> and <a href="mailto:jenny.corbett@hse.ie">jenny.corbett@hse.ie</a>
<ul style="list-style-type: none"><li>Cork City and County</li></ul>	<a href="mailto:Eap.cork@hse.ie">Eap.cork@hse.ie</a>