



# Nursing Homes Support Scheme

Principal private residence  
rental income application form



This application form is a supplementary application form to the Nursing Homes Support Scheme application form

## Who should use this form?

Anyone who is in nursing home care through the Fair Deal scheme and is renting their principal private residence can complete this form. This principal residence must be registered with the Residential Tenancies Board (RTB).

Rental income from a principal residence which is not registered with the Residential Tenancies Board may still be eligible see [www.rtb.ie](http://www.rtb.ie) for more information.

The Regulation of Providers of Building Works and Miscellaneous Provisions Bill 2022 amends the Nursing Homes Support Scheme Act 2009, by providing for certain rental income on the principal private residence of a person who is receiving care services or for his/her partner. It provides for the principal private residence of that person to be assessed at a lower rate than other incomes of that person and enables the rate to be reduced. The rate of assessment applicable to principal private residence rental income is 40% instead of 80% which is applied to all other incomes.

## Who can make an application?

The applicant.

If the applicant is unable to complete the application form on their own behalf, a Care Representative or Specified Person may complete the application form. Care Representative or Specified Person can provide their details on page 3.

The following requirements must be met:

- The person is receiving care services supported by the Fair Deal Scheme.
- Any payments made in respect of rent are made to the person or their partner.
- The property is the principal residence of the person receiving care services.
- The tenancy of the property is registered with the Private Residential Tenancies Board.

## Your personal details

Name

Surname

Client ID (if known)

Nursing Home name

Nursing home address

Telephone No. of applicant

Eircode

## Your principal residence – the property being rented

Address

Eircode

## Rental income

Monthly rent €

Is the rent being paid to the person in nursing home care? Yes  No

Residential tenancies board Reference number

Please supply:

- A copy of The Residential Tenancies Board Registration Approval Letter. The Principal Residence must be registered with the RTB, unless there is an exemption (see list of exemptions on [www.rtb.ie](http://www.rtb.ie))
- The Rental Agreement showing commencement date and rental amount.
- The latest Notice of Assessment from Revenue if applicable.

## People with reduced capacity to make decisions

If you are unable to complete this form, a specified person may apply on your behalf.

A specified person can be a:

- Care representative (a person appointed by Circuit Court)
- Spouse or partner
- Relative aged over 18 years
- Legal representative
- Committee of the Person of a Ward of Court
- Holder of a registered enduring power of attorney (chosen to act on behalf of another person)
- Registered medical professional, nurse or social worker

## Who do I contact if I need help?

If you need help completing this form you can contact your local HSE Nursing Homes Support Office. The contact details are on page 4, or visit [www.hse.ie/nhss](http://www.hse.ie/nhss)



## Data protection notice

The HSE will treat all personal information you provide as part of this application as confidential and store it securely. When the HSE receives your application form and any supporting documents, it will make a computer record in your name. This record will contain the relevant personal information you or your care representative have supplied. This record will be used and retained by the HSE, for the purposes of processing your Principal Residence Rental Income application.

The HSE may use your details to contact you or your care representative to request missing information or verify information provided by you.

The HSE will not disclose (share) to other people or organisations the personal information you have given unless permission has been given by the person to whom the information relates or the HSE is required to do so by law. The HSE's privacy statement is available to use at [www.hse.ie](http://www.hse.ie).

## Care representative or Specified person

Name

Address

Relationship to Applicant

Tel No.

Mobile No.

Please note that in nominating a contact person you consent to that person receiving copies of documentation on your care needs and financial assessments.

The information given by me on this form is correct to the best of my knowledge and belief.

Signed:

*(Applicant)*

Dated:  D  D  M  M  Y  Y  Y  Y

Signed:

*Care Representative/Specified Person*

Dated:  D  D  M  M  Y  Y  Y  Y Partner/Spouse

Representative of Partner

A relative or friend can help you complete this application. Please provide their contact details here:

## Relative or friend

Name

Address

Relationship to Applicant

Tel No.

Mobile No.

## False and misleading information

Please note that if a person knowingly gives false or misleading information in connection with an application for state support, he/she is guilty of an offence and is liable on summary conviction to a fine not exceeding €5,000 or imprisonment for a term not exceeding 3 months or both.

# HSE Nursing Homes Support Offices

Your Nursing Homes Support Office is available to help you fill in the form or answer questions about your application. When you have completed this form, send it to the Nursing Homes Support Office in your area.

**Carlow/Kilkenny** HSE Nursing Homes Support Office, Community Services, James Green, Co. Kilkenny, R95RP26.

**Tel:** 056 77 84761/63/09

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**Cavan/Monaghan** HSE Nursing Homes Support Office, HSE, Townhall Street, Co. Cavan, H12W3R2.

**Tel:** 049 4377 119/115/114/113

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**Cork/Kerry** HSE Nursing Homes Support Office, Floor 1, Áras Sláinte, Wilton Road, Co. Cork, T12XRR0.

**Tel:** 021 49235 36/37/38/39/40/41/42

**Email:** nhsocork@hse.ie

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**Donegal** HSE Nursing Homes Support Office, Donegal PCCC HQ, St Joseph's Hospital, Stranorlar, Lifford, Co. Donegal, F93FCR6.

**Tel:** 074 91917 34/33/40

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**Dublin South**, Wicklow and Kildare HSE Nursing Home Support Office, 2nd Floor Beech House, 101-102 Naas Business Park, Naas, Co. Kildare, W91RC85.

**Tel:** 045 920 000

**Email:** naas.nhss@hse.ie

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**Dublin North City and County** HSE Nursing Homes Support Office, Civic Office, Main Street, Ballymun, Dublin 9, D09C8P5.

**Tel:** 01 8467148

**Email:** nhss.dncc@hse.ie

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**Galway** HSE Nursing Homes Support Office, Community Services, Lá Nua, Ballybane Neighbourhood Village, Castlepark Road, Ballybane, Co. Galway, H91VE03.

**Tel:** 091 748490

**Email:** FairDeal.Galway@hse.ie

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**Laois/Offaly** HSE Nursing Homes Support Office, Health Centre, Bury Quay, Tullamore, Co. Offaly, R35NF29.

**Tel:** 057 93 27834 / 057 93 27821/

057 93 27830

**Email:** RegionalNHSS.Tullamore@hse.ie

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**Limerick, Clare and North Tipperary** HSE Nursing Homes Support Office, St Joseph's Hospital, Mulgrave Street, Co. Limerick, V94C8DV.

**Tel:** 061 461499

**Email:** nursinghomessupport@hse.ie

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**Longford/Westmeath** HSE Nursing Homes Support Office, Health Centre, Longford Road, Mullingar, Co. Westmeath, N91HP76.

**Tel:** 044 9394995

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**Louth/Meath** HSE Nursing Homes Support Office, Unit 3 Ardee Business Park, Hale Street, Ardee, Co. Louth, A92VC53.

**Tel:** 041 6871515/525

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**Mayo** HSE Nursing Homes Support Office, St Mary's Headquarters, Castlebar, Co. Mayo, F23HP58.

**Tel:** 094 9049176

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**Roscommon** HSE Nursing Homes Support Office, Government Buildings, Convent Road, Co. Roscommon, F42VX53.

**Tel:** 090 6637561/46

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**Sligo/Leitrim** HSE Nursing Homes Support Office, Markievicz House, Barrack Street, Co. Sligo, F91XC84.

**Tel:** 071 9321337

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**Tipperary South** HSE Nursing Homes Support Office, Community Care Centre, Western Road, Clonmel, Co. Tipperary, E91HT96.

**Tel:** 052 6177283

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**Waterford** HSE Nursing Homes Support Office, Waterford Community Services, Cork Road, Co. Waterford, X91VX09.

**Tel:** 051 842963

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**Wexford** HSE Nursing Homes Support Office, Wexford Community Services, Georges Street, Co. Wexford, Y35AW96.

**Tel:** 053 91 14316 / 053 91 14315

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