Accessing a shared mailbox using Outlook Web Access

In your web browser go to https://mail.hse.ie/owa. This is the address for any mailbox on HealthIRL. Links to the OWA page for other domains are listed at the end of this document.
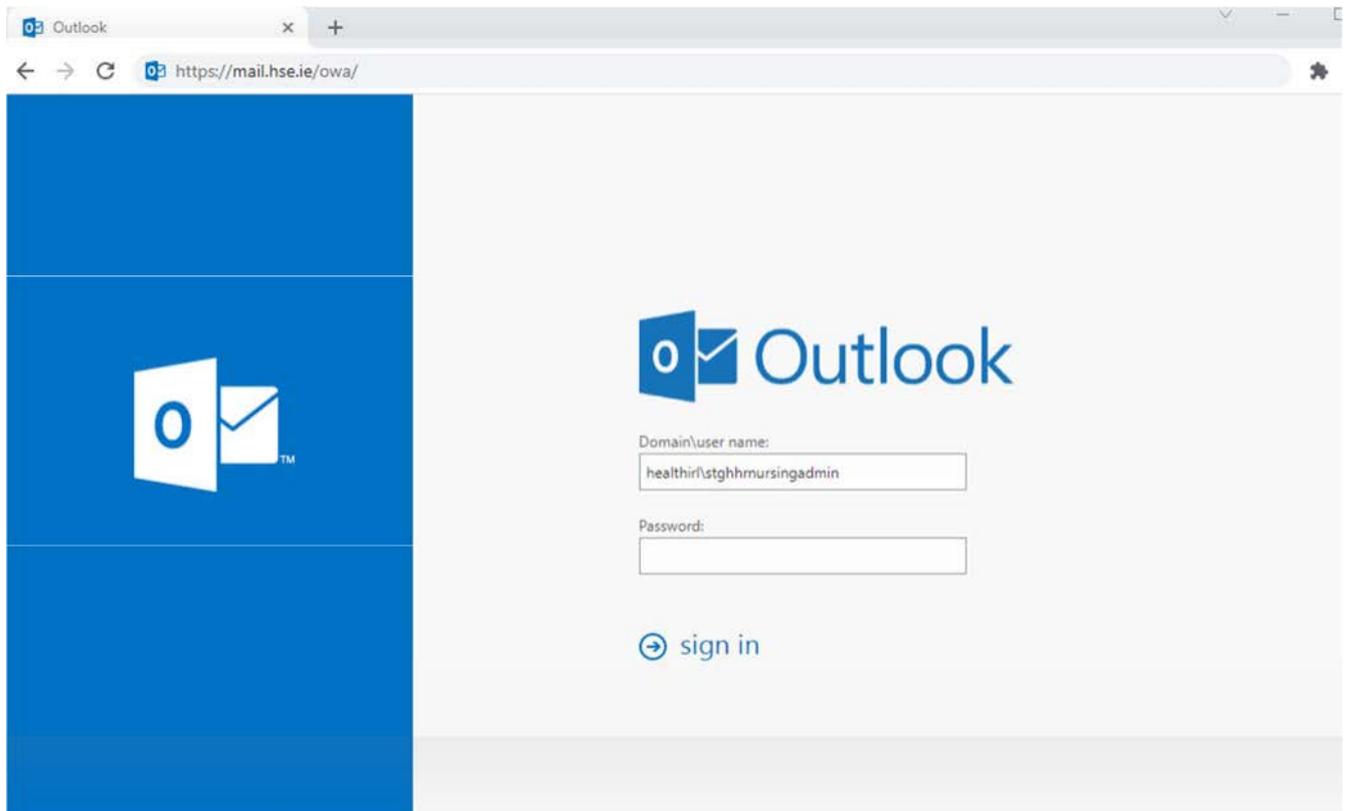
Type in the domain and the name of the mailbox you wish to access e.g. in this example the stghhrnursingadmin@hse.ie mailbox

The login is the account name of the mailbox, not the full email address, so in this case it will be:

Healthirl\stghhrnursingadmin

The password will have been given to the business owner of the mailbox and must be kept secure at all times.

Once you login you will see a screen like this one
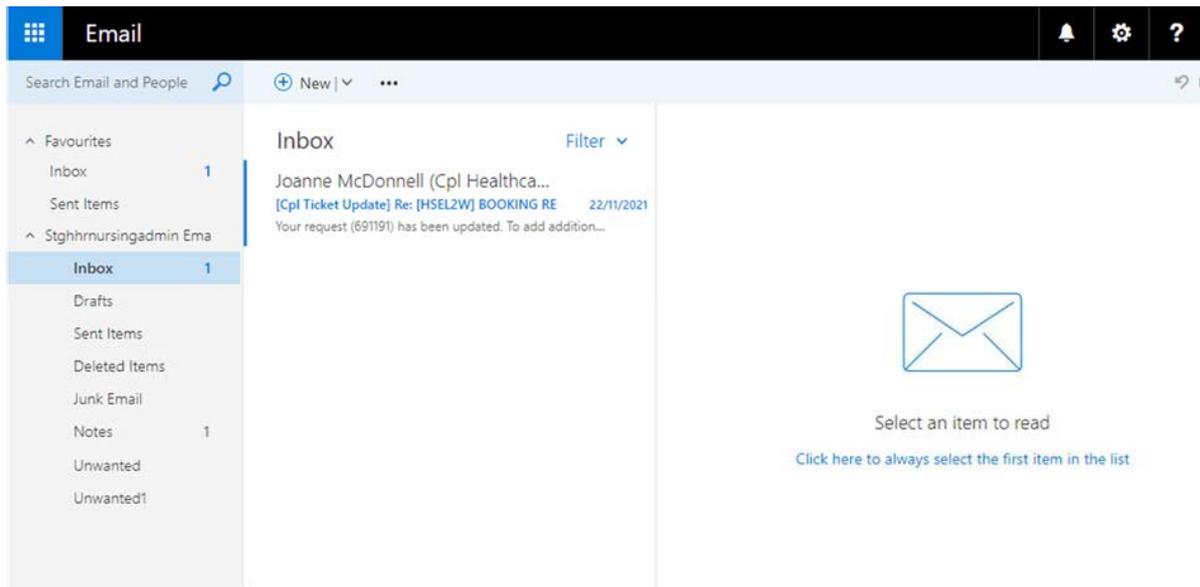
Accessing OWA on other domains

For the East (DSHDOM) please go to https://mailm.hse.ie/owa
For the South please go to https://mailp.hse.ie/owa
For the SouthEast please go to https://webmaila.hse.ie/owa
For the MidWest please go to https://webmailh.hse.ie/owa
For the Midlands please go to https://webmailq.hse.ie/owa
For the West please go to https://webmailn.hse.ie/owa